



6000 Easter Circle • Williamsburg, Virginia 23188 • (757) 565-2900

APPLICATION FOR INSTRUCTIONAL EMPLOYMENT

Thank you for your interest in Providence Classical School. Leadership on the part of teachers is essential for us to carry out our mission. We look forward to receiving your application soon. If it appears that you may be qualified for one of our openings, a personal interview will be arranged.

PLEASE NOTE: The following materials should be submitted with this application:

1. A copy of your complete college transcripts, both undergraduate and graduate.
2. A written or typed evaluation (two pages or less) of Dorothy Sayers' essay "The Lost Tools of Learning." (Copy enclosed)
3. A separate sheet(s) containing an explanation or discussion of the following: (a) your personal Christian testimony; (b) the authority the Scriptures have in the world and in your life; (c) the key elements that make education distinctively Christian; (d) your presentation of the gospel to a member of your class; (e) your system of classroom management including the organization of your classroom; (f) why you wish to teach at Providence Classical School; (g) the implications which teaching at Providence Classical School, with its considerable time demands, would have for you and your family.

Date of Application: _____ Date available for interview: _____

When are you available to begin work? _____

PERSONAL DATA

Name _____
Last First Middle

Street Address: _____ City: _____

State: _____ Zip Code: _____ Home Phone () _____

Social Security # _____ Business () _____

Are you a citizen of the United States? _____ Date of Birth: _____

Marital Status: Married _____ Separated _____ Divorced _____ Widowed _____ Single _____

If married, spouse's name: _____ Spouse's occupation: _____

Children's names, ages, and school: _____

Have you ever been convicted of a felony or a misdemeanor, which resulted in imprisonment? If so, please explain on a separate sheet of paper.

POSITION FOR WHICH YOU ARE APPLYING

- | | |
|------------------------------|--------------------------|
| _____ Kindergarten Teacher | _____ Full Time |
| _____ Teacher (Grades 1 –12) | _____ Part Time |
| _____ Latin Teacher | _____ Art |
| _____ Music Teacher | _____ Physical Education |

Please indicate grades you have been trained to teach: _____

Please indicate grade you prefer to teach: _____

Please list any special skills you bring to the position (i.e. sports, clubs, musical ability, artistic ability):

CERTIFICATION

Do you hold a state-issued teacher’s certification? _____ If yes, please attach a copy of certificate.

Subjects	State	Class	Expiration Date

Do you hold any other teaching credentials? _____ If so, please describe.

Have you taken the National Teacher Examination? _____ Date: _____

Professional Knowledge Score: _____ Area Score: _____

EDUCATION

University	City/State	Degree	Major	Dates Attended	Overall GPA

RELIGIOUS AND INDIVIDUAL EDUCATION

What is your denomination or church preference? _____ Which local church do you attend? _____ Are you a member? _____

Describe your participation in your church: _____

Have you read the entire Bible? _____ If not, why? _____

In the past year name a Bible doctrine with which you have struggled. What conclusion did you reach and why?

If you have had any formal training in the Scriptures or in Christian education course work, please describe:

List the curricula with which you are familiar for the grade(s) for which you are applying:

In the past year, what have you done to enhance your knowledge in any area that was not required by any employer, educational institution, or other person?

Please describe any non-teaching experiences or training you have had that you believe would enhance your ability to teach at Providence Classical School: _____

Please list your hobbies and interests, and organizations you participate in: _____

Approximately how much time do you spend per week reading for pleasure? _____

Please list the titles of several books you have read in the past year:

List periodicals you read on a regular basis:

Where do you plan to be in five years, the Lord willing?

Please list all past and present military service and education:

TEACHING OR INSTRUCTIONAL EXPERIENCE

Beginning with your most recent position, list all teaching or instructional support experience (include student teaching). Please complete all information even if you include a resume.

Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

Grade and/or Subject Taught: _____ Supervisor: _____

Reason for leaving: _____

May we contact? _____

Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

Grade and/or Subject Taught: _____ Supervisor: _____

Reason for leaving: _____

May we contact? _____

Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

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Reason for leaving: _____

May we contact? _____

Name of School: _____ From: _____ To: _____

Address: _____ Phone () _____

Grade and/or Subject Taught: _____ Supervisor: _____

Reason for leaving: _____

May we contact? _____

NON-TEACHING EXPERIENCE

Please list below your non-teaching work experience beginning with the most recent.

Employer: _____ From: _____ To: _____

Address: _____ Phone () _____

Your Position/Title: _____ Supervisor/Title: _____

Reason for Leaving: _____

May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone () _____

Your Position/Title: _____ Supervisor/Title: _____

Reason for Leaving: _____

May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone () _____

Your Position/Title: _____ Supervisor/Title: _____

Reason for Leaving: _____

May we contact? _____

Employer: _____ From: _____ To: _____

Address: _____ Phone () _____

Your Position/Title: _____ Supervisor/Title: _____

Reason for Leaving: _____

May we contact? _____

REFERENCES

List persons who can attest to and have first hand knowledge of your personal character, commitment, professional preparation, teaching abilities, or your spiritual maturity. Include a pastor, instructor, principal, and supervisor.

Name: _____ Title: _____ School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____ School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____ School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____ School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____ School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

Name: _____ Title: _____ School/Company/Church: _____

Address: _____

Work Phone () _____ Home Phone () _____

ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.

I VERIFY THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT. I UNDERSTAND THAT ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.

Applicant's Signature

Date

ATTACHED IS A COPY OF PROVIDENCE CLASSICAL SCHOOL'S STATEMENT OF FAITH, STATEMENT OF PURPOSE, STATEMENT OF MEANS, AND STATEMENT OF PHILOSOPHY. IF YOU ARE IN AGREEMENT WITH BOTH OF THESE DOCUMENTS, PLEASE INDICATE THIS BY YOUR SIGNATURE. IF AT ANY POINT YOU DISAGREE OR HAVE QUESTIONS, PLEASE STATE YOUR VIEW OR QUESTIONS ON THE BACK OF THIS PAGE.

YOUR SIGNATURE OF AGREEMENT: _____

Providence Classical School does not discriminate on the basis of race, color, age, gender, or national, and ethnic origin in the administration of any of its policies or programs. It does reserve the right to select teachers on the basis of personal religious commitment and beliefs, academic performance, and willingness to cooperate with the Providence Classical School Board and Administration and to abide by its policies.