



Junior Kindergarten Application Checklist 2025-2026

FORMS, RECORDS, and FEES

- ☐ Application for Admission (Found on our website at www.PCSVirginia.org)
- ☐ \$250 non-refundable application fee per student
- ☐ \$150 non-refundable enrollment fee per student upon acceptance to PCS
- ☐ Copy of birth certificate - must be presented at the school
- ☐ Copy of immunization records, Virginia School Entrance Health Form
- ☐ 2 student recommendations
- ☐ Parent/Guardian Cooperation and Continuous Enrollment Agreement, FACTS tuition enrollment
- ☐ Parent Questionnaire (for currently enrolled families, this form replaces the Parent Interview listed below)

READINGS

- ☐ Foundational Statements of PCS: *Statements of Philosophy, Faith, Creation, and Literature*
- ☐ Classical Education Overview (available at www.PCSvirginia.org)
- ☐ Financial Schedule for Tuition 2025-2026 (available at www.PCSvirginia.org)
- ☐ A Proper Understanding of the Parent/Guardian Cooperation and Continuous Enrollment Agreement
- ☐ VA Reportable Diseases List

INTERVIEWS and STUDENT SCREENING

- ☐ Student Screening (can be done while shadowing, if visit is during the school year)
- ☐ Student Shadow Day (optional)
- ☐ Parent Interview (for new families only)

POST-ACCEPTANCE

- ☐ Email parent/guardian regarding their child's enrollment status and placement – Acceptance Letter
- ☐ Parents will have 3 calendar days from the date of the Acceptance Letter to complete the student's enrollment.
- ☐ Application for Enrollment
- ☐ \$150 non-refundable enrollment fee per student
- ☐ Signed Parent/Guardian Cooperation and Continuous Enrollment Agreement, Payment Preference Form, FACTS tuition enrollment, PCS Health Notification and Emergency Services Agreement, OTC Skin Products Authorization, and any other necessary forms to complete the enrollment process
- ☐ Renweb Screens, in particular:

Student Demographic Form

- ☐ 2 Non-parent Emergency Contacts
 - Street address
 - Phone number
- ☐ Employer's phone number for parents/guardians working from home for an employer (not self-employed)

Student Medical Form

- ☐ Student allergies – list any and all allergies that are also noted on the Virginia School Entrance Health Form, completed by parent/guardian and medical provider
- ☐ If enrollment is not completed within 3 calendar days, the application is put on hold and that space is no longer held or guaranteed. Upon late receipt of the above, the student is granted a spot only if one is available at the time of receipt.
- ☐ If the student is **withdrawn between the time of enrollment and August 18, 2025**, the parents will be responsible for paying one semester's tuition. If an enrolled student is **withdrawn any time after August 18, 2025**, the parents will be responsible for paying the full year's tuition.

FINDING ANSWERS

Please contact the school office at any time with any questions you may have.

Phone: (757) 565-2900

Website: www.PCSvirginia.org

Email: PCS@PCSvirginia.org