



Application Checklist

2025-2026

FORMS, RECORDS, and FEES

- ☐ Application for Admission (*found on our website at www.PCSVirginia.org*).
- ☐ \$250 non-refundable application fee per student
- ☐ \$600 non-refundable Annual Student Fee for K-12th grade/\$350 non-refundable Annual Student Fee for ½ Day Kindergarten per student upon acceptance to PCS
- ☐ \$150 non-refundable enrollment fee per student upon acceptance to PCS
- ☐ Records Release Form
- ☐ Copies of all previous and current report cards
- ☐ Copies of all standardized test results (grades 3-12)
- ☐ Copy of birth certificate
- ☐ Copy of Immunization records
- ☐ 2 student recommendations (Math teacher and equivalent to Humane Letters teacher (grades 3-12))
- ☐ Written recommendation from the Head of School or Principal (grades 3-12)
- ☐ Parent/Guardian Cooperation and Continuous Enrollment Agreement, FACTS tuition enrollment

READINGS (Available on our website at www.PCSVirginia.org)

- ☐ Foundational Statements of Providence Classical School: Statements of Philosophy, Faith, and Creation
- ☐ Classical Education Overview
- ☐ Financial Schedule for Tuition 2025-2026
- ☐ Parent/Guardian Cooperation and Continuous Enrollment Agreement 2025-2026
- ☐ A Proper Understanding of the Parent/Guardian Cooperation and Continuous Enrollment Agreement

INTERVIEWS AND STUDENT SCREENING

- ☐ Student screening (grades K-12)
- ☐ Student shadow day (optional) and student interview (grades 3-12)
- ☐ Parent Interview

POST ACCEPTANCE

- ☐ Email parent/guardian regarding their child's enrollment status and placement in the form of an acceptance letter.
- ☐ Parents will have 3 calendar days from the date of the acceptance letter to complete the student's enrollment.
- ☐ Application for Enrollment
- ☐ \$150 non-refundable enrollment fee per student
- ☐ \$600 non-refundable Annual Student Fee for K-12th grade/\$350 non-refundable Annual Student Fee for ½ Day Kindergarten per student
- ☐ Signed Parent/Guardian Cooperation and Continuous Enrollment Agreement, payment preference, FACTS tuition enrollment, immunization/health form and any other necessary forms to complete the enrollment process.
- ☐ If enrollment is not completed within 3 calendar days, the application is put on hold and that space is no longer held or guaranteed. Upon late receipt of the above, the student is granted a spot only if one is available at the time of receipt.
- ☐ If the student is **withdrawn between the time of enrollment and August 18, 2025** the parents will be responsible for paying one semester's tuition and required fees. If an enrolled student is **withdrawn any time after August 18, 2025** the parents will be responsible for paying the full year's tuition and required fees.

FINDING ANSWERS

Please contact the school office at any time with any questions you may have.

Phone: (757) 565-2900

FAX: (757) 565-3720

Website: www.PCSVirginia.org

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