



# PROVIDENCE CLASSICAL SCHOOL

## Junior Kindergarten Application Checklist 2024-2025

### FORMS, RECORDS, and FEES

- ☐ Application for Admission (Found on our website at [www.PCSVirginia.org](http://www.PCSVirginia.org))
- ☐ \$250 non-refundable application fee per student
- ☐ \$150 non-refundable enrollment fee per student upon acceptance to PCS
- ☐ Copy of birth certificate - must be presented at the school
- ☐ Copy of immunization records, Virginia School Entrance Health Form
- ☐ 2 student recommendations
- ☐ Parent/Guardian Cooperation and Continuous Enrollment Agreement, FACTS tuition enrollment

### READINGS

- ☐ Foundational Statements of PCS: *Statements of Philosophy, Faith, Creation, and Literature*
- ☐ Classical Education Overview (available at [www.PCSvirginia.org](http://www.PCSvirginia.org))
- ☐ Financial Schedule for Tuition 2024-2025 (available at [www.PCSvirginia.org](http://www.PCSvirginia.org))
- ☐ A Proper Understanding of the Parent/Guardian Cooperation and Continuous Enrollment Agreement
- ☐ VA Reportable Diseases List

### INTERVIEWS and STUDENT SCREENING

- ☐ Student Screening (can be done while shadowing, if visit is during the school year)
- ☐ Student Shadow Day (optional)
- ☐ Parent Interview

### POST-ACCEPTANCE

- ☐ Email parent/guardian regarding their child's enrollment status and placement – Acceptance Letter
- ☐ Parents will have 3 calendar days from the date of the Acceptance Letter to complete the student's enrollment.
- ☐ Application for Enrollment
- ☐ \$150 non-refundable enrollment fee per student
- ☐ Signed Parent/Guardian Cooperation and Continuous Enrollment Agreement, Payment Preference Form, FACTS tuition enrollment, PCS Health Notification and Emergency Services Agreement, OTC Skin Products Authorization, and any other necessary forms to complete the enrollment process
- ☐ If enrollment is not completed within 3 calendar days, the application is put on hold and that space is no longer held or guaranteed. Upon late receipt of the above, the student is granted a spot only if one is available at the time of receipt.
- ☐ If the student is **withdrawn between the time of enrollment and August 19, 2024**, the parents will be responsible for paying one semester's tuition. If an enrolled student is **withdrawn any time after August 19, 2024**, the parents will be responsible for paying the full year's tuition.

### FINDING ANSWERS

Please contact the school office at any time with any questions you may have.

Phone: (757) 565-2900

Website: [www.PCSvirginia.org](http://www.PCSvirginia.org)

Email: [PCS@PCSvirginia.org](mailto:PCS@PCSvirginia.org)