



## Application Checklist

2021-2022

### FORMS, RECORDS, and FEES

- Application for Admission (*found on our website at [www.PCSVirginia.org](http://www.PCSVirginia.org)*).
- \$175 non-refundable application fee per student
- Records Release Form
- Copies of all previous and current report cards
- Copies of all standardized test results (grades 3-12)
- Copy of birth certificate
- Copy of Immunization records
- 2 student recommendations (Math teacher and equivalent to Humane Letters teacher (grades 3-12))
- Written recommendation from the Head of School or Principal (grades 3-12)
- Parent/Guardian Cooperation Agreement 2021-2022

### READINGS (Available on [www.PCSVirginia.org](http://www.PCSVirginia.org))

- Foundational Statements of Providence Classical School: Statements of Philosophy, Faith, and Creation
- Classical Education Overview
- Financial Schedule for Tuition 2021-2022
- Parent/Guardian Cooperation Agreement 2021-2022
- A Proper Understanding of the Parent/Guardian Cooperation Agreement

### INTERVIEWS AND STUDENT SCREENING

- Student screening (grades K-12)
- Student shadow day (optional) and student interview (grades 3-12)
- Parent Interview

### POST ACCEPTANCE

- Email parent/guardian regarding their child's enrollment status and placement in the form of an acceptance letter.
- Parents will have 10 calendar days from the date of the acceptance letter to complete the student's enrollment.
- Application for Enrollment
- \$120 non-refundable enrollment fee per student
- Signed Parent/Guardian Cooperation Agreement, payment preference, FACTS tuition enrollment (if applicable), immunization/health form and any other necessary forms to complete the enrollment process.
- If enrollment is not completed within 10 calendar days, the application is put on hold and that space is no longer held or guaranteed. Upon late receipt of the above, the student is granted a spot only if one is available at the time of receipt.
- If the student is **withdrawn between the time of enrollment and August 23, 2021** the parents will be responsible for paying one quarter's tuition. If an enrolled student is **withdrawn any time after August 23, 2021** the parents will be responsible for paying the full year's tuition.

### FINDING ANSWERS

Please contact the school office at any time with any questions you may have.

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FAX: (757) 565-3720

Website: [www.PCSVirginia.org](http://www.PCSVirginia.org)

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