

# PROVIDENCE CLASSICAL SCHOOL

116 Palace Lane • Williamsburg, Virginia • (757) 565-2900

## APPLICATION FOR INSTRUCTIONAL EMPLOYMENT

Thank you for your interest in Providence Classical School. Leadership on the part of teachers is essential for us to carry out our mission. We look forward to receiving your application soon. If it appears that you may be qualified for one of our openings, a personal interview will be arranged.

PLEASE NOTE: The following materials should be submitted with this application:

1. A copy of your complete college transcripts, both undergraduate and graduate.
2. A written or typed evaluation (two pages or less) of Dorothy Sayers' essay "The Lost Tools of Learning". (Copy enclosed)
3. A separate sheet(s) containing an explanation or discussion of the following: (a) your personal Christian testimony; (b) the authority the Scriptures have in the world and in your life; (c) the key elements that make education distinctively Christian; (d) your presentation of the gospel to a member of your class; (e) your system of classroom management including the organization of your classroom; (f) why you wish to teach at Providence Classical School; (g) the implications which teaching at Providence Classical School, with its considerable time demands, would have for you and your family.

Date of Application: \_\_\_\_\_ Date available for interview: \_\_\_\_\_

When are you available to begin work? \_\_\_\_\_

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### PERSONAL DATA

Name \_\_\_\_\_  
Last First Middle

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Social Security # \_\_\_\_\_ Business ( ) \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Marital Status: Married \_\_\_\_\_ Separated \_\_\_\_\_ Divorced \_\_\_\_\_ Widowed \_\_\_\_\_ Single \_\_\_\_\_

If married, spouse's name: \_\_\_\_\_ Spouse's occupation: \_\_\_\_\_

Children's names, ages, and school: \_\_\_\_\_

Have you ever been convicted of a felony or a misdemeanor, which resulted in imprisonment? If so, please explain on a separate sheet of paper.

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**EDUCATION**

<b>University</b>	<b>City/State</b>	<b>Degree</b>	<b>Major</b>	<b>Dates Attended</b>	<b>Overall GPA</b>

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**RELIGIOUS AND INDIVIDUAL EDUCATION**

What is your denomination or church preference? \_\_\_\_\_ What local church do you attend? \_\_\_\_\_ Are you a member? \_\_\_\_\_

Describe your participation in your church: \_\_\_\_\_

Have you read the entire Bible? \_\_\_\_\_ If not, why? \_\_\_\_\_

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In the past year name a Bible doctrine with which you have struggled. What conclusion did you reach and why?

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If you have had any formal training in the Scriptures or in Christian education course work, please describe:

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List the curricula with which you are familiar for the grade(s) for which you are applying:

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In the past year, what have you done to enhance your knowledge in any area that was not required by any employer, educational institution, or other person?

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Please describe any non-teaching experiences or training you have had that you believe would enhance your ability to teach at Providence Classical School: \_\_\_\_\_

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Please list your hobbies and interests, and organizations you participate in: \_\_\_\_\_

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Approximately how much time do you spend per week reading for pleasure? \_\_\_\_\_

Please list the titles of several books you have read in the past year:

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List periodicals you read on a regular basis:

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Where do you plan to be in five years, the Lord willing?

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Please list all past and present military service and education:

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### TEACHING OR INSTRUCTIONAL EXPERIENCE

Beginning with your most recent position, list all teaching or instructional support experience (include student teaching). Please complete all information even if you include a resume.

Name of School: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Grade and/or Subject Taught: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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Name of School: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Grade and/or Subject Taught: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Grade and/or Subject Taught: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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### NON-TEACHING EXPERIENCE

Please list below your non-teaching work experience beginning with the most recent.

Employer: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Your Position/Title: \_\_\_\_\_ Supervisor/Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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Employer: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Your Position/Title: \_\_\_\_\_ Supervisor/Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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Employer: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Your Position/Title: \_\_\_\_\_ Supervisor/Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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Employer: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address: \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Your Position/Title: \_\_\_\_\_ Supervisor/Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact? \_\_\_\_\_

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### REFERENCES

**List persons who can attest to and have first hand knowledge of your personal character, commitment, professional preparation, teaching abilities, or your spiritual maturity. Include a pastor, instructor, principal, and supervisor.**

Name: \_\_\_\_\_ Title: \_\_\_\_\_ School/Company/Church: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

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Name: \_\_\_\_\_ Title: \_\_\_\_\_ School/Company/Church: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

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Address: \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

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**ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.**

**I VERIFY THAT ALL OF THE ABOVE INFORMATION IS TRUE AND CORRECT. I UNDERSTAND THAT ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**ATTACHED IS A COPY OF PROVIDENCE CLASSICAL SCHOOL'S STATEMENT OF FAITH, STATEMENT OF PURPOSE, STATEMENT OF MEANS, AND STATEMENT OF PHILOSOPHY. IF YOU ARE IN AGREEMENT WITH BOTH OF THESE DOCUMENTS, PLEASE INDICATE THIS BY YOUR SIGNATURE. IF AT ANY POINT YOU DISAGREE OR HAVE QUESTIONS, PLEASE STATE YOUR VIEW OR QUESTIONS ON THE BACK OF THIS PAGE.**

YOUR SIGNATURE OF AGREEMENT: \_\_\_\_\_

*Providence Classical School does not discriminate on the basis of race, color, age, gender, or national, and ethnic origin in the administration of any of its policies or programs. It does reserve the right to select teachers on the basis of personal religious commitment and beliefs, academic performance, and willingness to cooperate with the Providence Classical School Board and Administration and to abide by its policies.*